





# THE RECRUITMENT PROCESS EXPLAINED

# **1** APPLY ONLINE

- Apply at www.police.vic.gov.au/careers
- Takes approx. 45 mins to complete.
- Pay attention to your grammar and spelling.

# **2 ELIGIBILITY CHECKS**

- Review applicant's eligibility and suitability for the role.
- Assess applicant's basic driving and criminal history.

#### **3 ENTRANCE EXAM**

- · Exam components:
  - literacy skills
  - summary writing
  - extended writing
  - verbal reasoningnumeracy skills
  - abstract reasoning
- oral assessment
- computer skills assessment.
- Exam costs \$164 free exam information booklet with sample questions on our website.

#### **4** BACKGROUND CHECKS

 We conduct background checks on employment, criminal history & driver's licence.

# 11 CANDIDATE POOL

If successful, you will go into the candidate pool, awaiting invitation to start your training at the Victoria Police Academy.

# ELIGIBILITY REQUIREMENTS:

- An Australian or New Zealand Citizenship or Australian Permanent Residency.
- To be 18 years of age with a VCE, Senior level VCAL or equivalent (not required if over 21 years of age).
- Be of good character and reputation.
- Current Level 1 First Aid certificate prior to induction.
- Able to swim 100 metres in 4 minutes (Police only).
- A current Australian driver's licence or probationary licence. (Police only)

#### **10 PANEL INTERVIEW**

You will be asked for examples from your work or life (experiences from part-time jobs, sporting clubs and/or volunteer work); awareness of your strengths and weaknesses; how you work in a team environment; deal with difficult people and conflict resolution; your motivation for applying; and your understanding of the role you're applying for.

# 9 COMPREHENSIVE CHECKS

- Assess your employment history and any police involvements.
- Disclose all your associations who have engaged in criminal activity.
- · Social media checks.

# **8** HEALTH CHECKS

Complete your medical booklet – visit your GP, an Audiologist and Optometrist and disclose current/previous health conditions, injuries and surgeries.

### 5 VIDEO INTERVIEW

- We look for comprehensive answers with relevant work/life examples, your understanding of the role and Victoria Police's values.
- You will also be assessed on your communication skills.

#### **6** FITNESS TEST

 Watch the fitness test video on our website and practise to ensure you are ready before you apply.

# **7** PSYCH TESTING

- You will sit the computer psychometric multi-choice test on the same day as your fitness test.
- All applicants will be invited for a one-on-one psychological interview.



# **NOW RECRUITING**

Victoria Police will recruit 3,000+ Police Officers plus additional Protective Services Officers and Police Custody Officers by 2021.

- For more information about a career in policing, visit www.police.vic.gov.au/careers and attend an information session to learn more about the roles and the recruitment process.
- Watch the **fitness video** on the police career website and start training now.
- Download the **free ACER Information Booklet** on the police career website to practise some exam guestions.
- The **recruitment process** can take in excess of 6 months, so you will need to be committed during this process.
- Download the POLICE FIT fitness app to start training for the Victoria Police fitness test today!

Start preparing today to be ready to take the first step towards your policing career.