



## Career Hub

### Get career advice and job seeker resources

So, you're thinking about becoming an apprentice or trainee? Register for Career Hub today and get access to all the tools and assistance you need to get on the right career path! Plus, you can browse and apply for jobs posted on our dedicated apprenticeship and traineeship job board.

### Help to find the right career path

When you first register for MEGT's Career Hub, complete your profile by following these easy steps:



#### Upload your resume

- Upload your resume to make it easier to apply for jobs



#### Complete a Skills Assessment

- Determine your strengths and areas for improvement
- Results will be added to job applications, boosting your profile to employers

### Not sure what career options are best suited to you?



#### Take our optional career quiz

- Take the online career quiz to receive a shortlist of recommended occupations based on your interests
- Use the recommended options to narrow down your career searches

### Job Seeker Toolkit

So, now you've got a better idea of where you're headed. What next? Our comprehensive Job Seeker Toolkit has all the tips and guidance you need to take the next step, including:



Employability skills



Writing effective job applications



Job hunting tips



Downloadable resume template



Interview tips



Downloadable cover letter template

## Career Hub Team

Our Career Hub Team is here to help you find your way around Career Hub and browse and apply for jobs. You can also chat with a Careers Advisor about your options and any questions you might have about becoming an apprentice or trainee.

## Sign-up and ongoing support

Don't worry; we won't forget about you once you've found a job! Once you've started work, your employer will get in touch with us, so we can:

1

Sign you up as an apprentice or trainee and register your Training Contract with the relevant State Training Authority

2

Help you understand how formal training works

3

Assist with Government incentives and personal benefits that may be available throughout your apprenticeship or traineeship

4

Provide ongoing support and mentoring along the way

## Ready to get started?

Visit Career Hub online to register now – [www.megt.com.au/about-us/services/career-hub-apprentices-and-trainees](http://www.megt.com.au/about-us/services/career-hub-apprentices-and-trainees).

Contact our Career Hub team on **1300 562 482** or email [careerhub@megt.com.au](mailto:careerhub@megt.com.au)

**MEGT – your local apprenticeship experts**