

# Domestic Application Form



## Personal Details

Gender:  Male  Female

Family Name:

Given Name/s:

Name of High School you previously attended:

## Contact Details

Home Address

Suburb

Postcode:

Country:

Mailing Address

Same as Home Address

Other Address:

Suburb

Postcode:

Country:

Contact Number (Phone/Mobile)

E-mail:

### > Do you suffer from any medical condition or disability that may affect your studies?

No

Yes (Please specify below)

Hearing/Deaf

Physical

Intellectual

Learning

Mental illness

Medical condition

Acquired brain impairment

Vision

Other: (please specify)

If you have a medical condition or disability, would you like to receive advice on support services, equipment and facilities which may assist you?

No

Yes (Please specify)

### > How did you hear about Academy of Information Technology (AIT)?

Careers Expo (name of expo)

Agent (name of agent)

Advertisement

Careers Advisor

Word Of Mouth

Search Engine

Facebook

Instagram

YouTube

Other: (please specify)

## Education & Qualifications

Please list your qualifications. If you are currently completing a qualification, please indicate when you expect to complete this study.

I would like to apply for recognition of prior learning (for students who have informal learning or work experience that aligns with the subjects in this course) or credit (for students who have previously completed studies in the same or an overlapping area).  
Certified copies of all evidence required.

Qualification:

Year Completed:

Institution:

Country:

Qualification:

Year Completed:

Institution:

Country:

Qualification:

Year Completed:

Institution:

Country:

## Course Selection

Please select the course(s) you would like to study. For courses details, fees, and delivery options, please refer to AIT website [ait.edu.au](http://ait.edu.au)

Sydney Campus

Melbourne Campus

### BACHELOR DEGREES

#### Bachelor of Interactive Media

Please nominate an area of specialisation (required)

2D Animation      Film & Video

3D Design      Game Design

#### Bachelor of Digital Design

#### Bachelor of IT (Mobile Apps. Development)

#### Bachelor of IT (Games Programming\*)

Please select your study duration (required)

Accelerated - 2 years (104 weeks)

Standard - 3 years (156 weeks)

### ASSOCIATE DEGREES

#### Associate Degree of Interactive Media

Please nominate an area of specialisation (required)

2D Animation      Film & Video

3D Design      Game Design

#### Associate Degree of Digital Design

#### Associate Degree of IT (Mobile Apps. Dev.)

#### Associate Degree of IT (Games Programming\*)

Please select your study duration (required)

Accelerated\* - 1 year (90 weeks)

Standard - 2 years (104 weeks)

### Diploma of Interactive Media

### Diploma of Digital Design

### Diploma of Information Technology

## Select Start Date

## Intake Dates

13 JUL 2020

31 MAY 2021

8 FEB 2021

13 SEP 2021

## Payment Options How do you anticipate paying for your course fees?

I am applying for FEE-HELP

Do you currently Have a TFN (Tax File Number)?

No

Yes

Full payment upfront by term/study period

Partial upfront payment or FEE-HELP

Please visit <http://studyassist.gov.au/sites/studyassist> to determine your eligibility requirements for FEE-HELP.

Only Australian Citizens and Holders of Permanent Humanitarian Visa are eligible for FEE-HELP (Holders of Australian Permanent Visas and New Zealand citizens are not eligible). You will also be required to supply a Tax File Number.

Have you previously accessed FEE-HELP at another College, University or Education Provider? If yes, please provide your CHESSN number (if known):

\*A compressed delivery mode will only be offered if students are assessed to have the capability and capacity.

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ABN: 35 094 133 641 | RTO 90511 | CRICOS 02155J | PRV12005

# ADDITIONAL STUDENT DATA

The Australian Government requires AIT to collect additional student data for statistical records. Please complete the form and hand in to student services within 48 hours of receipt. The form is confidential and will only be used for data purposes.

## Language and Cultural Diversity

1. In which country were you born?

Australia

Other:

If other, what year did you arrive in Australia?

2. Do you speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)

English only (go to question 4)

Other language:

3. How well do you speak English?

Very Well

Well

Not Well

Not at all

4. Are you of Australian Aboriginal or Torres Straits Islander origin?

No

Yes, Aboriginal

Yes, Torres Straits Islander

## Schooling

5. What is your highest COMPLETED school level? (Tick ONE box only)

Year 12 or equivalent

Year 11 or equivalent

Year 10 or equivalent

Year 9 or equivalent

Year 8 or below

Never attended school (go to question 7)

6. In which YEAR did you complete that school level?

7. Are you still attending secondary school?

## Previous qualification achieved

8. Have you SUCCESSFULLY completed any of the following qualifications?

Bachelor degree or higher degree

Certificate III (or trade certificate)

Advanced diploma or associate degree

Certificate II

Diploma (or associate diploma)

Certificate I

Certificate IV (or advanced certificate/technician)

Certificate other than the above

## Employment

9. Of the following categories, which BEST describe your current employment status? (Tick ONE box only)

Full-time employee

Employed – unpaid worker in a family business

Part-time employee

Unemployed – seeking full-time work

Self Employed – not employing others

Unemployed – seeking part-time work

Employer

Not employed – not seeking employment

## Study reason

10. Of the following categories, which BEST describes your main reason for undertaking this course? (Tick ONE box only)

To get a job

To try for a different career

I wanted extra skills for my job

To develop/start a business

To get a better job or promotion

To get into another course of study

Personal interest

It was a requirement of my job

Other

## Education level of parents or guardians

11. Please answer for up to two people who, during all (or most) of your school years, were your parents or guardians. If you have more than two, answer for the two you have spent the most time with.

No parent/guardian

Parent/Guardian 1      Male      Female

What is their highest level of education completed?

Postgraduate qualification      Bachelor degree

Other post-school qualification (e.g. associate degree, diploma etc.)

Completed Year 12\*      Completed Year 10\* and left school

Don't know      Other

*\*or equivalent*

No parent/guardian

Parent/Guardian 1      Male      Female

What is their highest level of education completed?

Postgraduate qualification      Bachelor degree

Other post-school qualification (e.g. associate degree, diploma etc.)

Completed Year 12\*      Completed Year 10\* and left school

Don't know      Other

# LOCAL APPLICATION

## TERMS & CONDITIONS\*

### 1. Payment of Fees

- The Enrolment Fee is payable upon enrolment and is non-refundable.
- Full payment of fees specified as the first instalment on the letter of offer from AIT must be received by the due date on the letter of offer from AIT.
- For on-going students, any additional instalment fees must be paid by the date specified by AIT.
- Fees are subject to change. However, fees detailed in a letter of offer issued before the date of change will be honoured by AIT for the period/course stated on the letter of offer.

Students repeating units of study will be required to pay for such repeated units.

### 2. Notice of Withdrawal

If a student intends to withdraw, they must apply in writing to the Administrator: stating their name, student number and contact details; stating their course(s) and commencement date; and stating their reason for withdrawal. International students wishing to discontinue their study in Australia must provide evidence of their student visa cancellation. Notices must include required evidence and are not effective until received by AIT.

### 3. Provider Default

In the unlikely event of default by AIT, a refund of all tuition fees paid on a pro-rata basis within two weeks of the date of default. The student is entitled to receive a statement explaining the refund calculation. Provider default can include the course not starting on the agreed starting day, the course ceasing to be provided at any time after it starts but before it is completed, and the course being discontinued before the student's scheduled completion. This agreement does not remove the right to take further action under Australia's Consumer Protection Laws nor does it prevent the student from pursuing other legal remedies.

### Indemnity and release

I, the student, whose name appears in this application, am aware that certain risks and dangers may be associated with study and participation in associated activities including, but not limited to, participation in optional sporting or recreational activities and travel. In consideration of AIT accepting my application for enrolment as a student, I agree that I will not hold AIT responsible or liable for and will not make any claim against AIT for any injury, damage or loss to person or property which I may suffer as a result of, or in connection with, or during the period of:

- Attendance at AIT and/or,
- Participation in any activities whether educational, social, recreational or otherwise, conducted or arranged by or on behalf of or arrangement with AIT or in any other way associated with AIT and/or,
- Whilst in accommodation arranged for me by AIT on behalf of myself, my executors, administrators and assigns I hereby release AIT from all liability to myself or to any other person for any such injury, damage or loss to person or property and from any actions, claims or demands which, if I had not entered into this Agreement, I might hereafter have been entitled to take or make against AIT in respect of any such injury damage or loss and I hereby indemnify AIT against any such liability. I agree that this Agreement shall be governed in all respects by and interpreted in accordance with the law of the Commonwealth of Australia.

### For Students under 18 years of age

This application should be signed by a parent or guardian. I hereby request AIT to enrol the student who has signed this Agreement as a student of AIT. In consideration of AIT agreeing to such enrolment, I hereby indemnify AIT against any liability for any injury damage or loss of the type referred to in such agreement suffered by the student and against any actions claims and demands which may be made against AIT by the student or by any other person by reason of any such injury, damage or loss suffered by the student.

### Privacy statement

Information on this application form will be used, where applicable, for the purposes of assessing a student's application, accepting a student's enrolment, assessing welfare needs (if any), processing and advising a student of their assessment results and other communications to a student as required. Personal information may be collected from, or disclosed to, relevant bodies for the verification of a student's previous qualifications, and it may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund. AIT is required by legislation to inform DIAC of certain changes to a student's enrolment and any breach by a student of a student visa condition relating to attendance or satisfactory academic performance. A student has a right to access personal information that AIT holds about them, subject to legislation. If a student wishes to access or inquire about the handling of their personal information, please contact AIT.

\*for full terms 7 Conditions and student policies please visit the AIT website [www.ait.edu.au](http://www.ait.edu.au)

Under the Data Provision Requirements 2012, [insert RTO name] is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by [insert RTO name] for statistical, administrative, regulatory and research purposes. [insert RTO name] may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

## Application Declaration

I acknowledge that I meet the entry requirements as per AIT website (ait.nsw.edu.au)

I hereby declare that the information provided by me in this application form is correct and complete.

I have read and accept the Terms and Conditions, the Indemnity and Release and Privacy statement as set out on the reverse and by signing I authorize AIT to pay out amounts payable by me in accordance with my enrolment:

I am over 18 years of age

Signature (Student)

Date (DD/MM/YYYY)

For an applicant under age of 18:

I, the parent/guardian of the applicant hereby consent to this application for study.

Signed (Parent/Guardian)\*

Date (DD/MM/YYYY)

Parent/ Guardian Details (If applicant is under 18)

Name:

Relationship:

Phone:

Mobile:

Email: